Frequently Asked Questions

If you have any questions not covered here, please contact us at <u>vigrgenealogy@gmail.com</u>.

What is the Virtual Institute of Genealogical Research?

The Virtual Institute of Genealogical Research is an educational venue that offers a wide variety of Institute-quality courses in a virtual format. The virtual format allows students to advance their genealogical skills in a cost-effective manner, without the costs of travel and lodging associated with other Institutes.

Does the Virtual Institute of Genealogical Research have a physical location?

No. All classes are offered virtually using GoToWebinar.

What equipment do I need to use GoToWebinar?

All you need to use GoToWebinar are the following:

- Windows or Mac computer
- Internet connection (broadband is best)
- Microphone and speakers (built-in or USB headset)

Most computers have built-in microphones and speakers, but you will get much better audio quality if you use a headset. You can also call in on your landline or mobile device.

See http://support.citrixonline.com/en_US/webinar/help_files/G2W010003 for more information.

What if my payment comes from an account in a different name? Can I change the name on my registration?

About two weeks prior to the course start, you will receive an email with detailed instructions regarding your course, as well as an individual registration link. Using this link, you can set your name, email address, and other details however you like. The email will be sent to your payment address. If you no longer have access to the email address associated with your payment, please contact us at vigrgenealogy@gmail.com.

What happens if I miss a lecture?

All attendees will be provided with a video recording of all lectures within two weeks after the course ends. This will enable a review of the class(es) that you missed.

What kind of assignments will be given and how will the assignments be submitted for evaluation by the instructor?

Practical exercises will vary by course at the discretion of the individual instructor. As of this time, there is no grading option, but exercises will be discussed by the instructors in such a way that students can self-evaluate their work.

How will students interact with the course instructor?

Each of the four lectures will have at least one question-and-answer session. These Q & A sessions may occur at different points in each lecture, depending on the subject and the best way to understand and teach the applicable concepts.